

**POLICE OVERSIGHT BOARD  
PERSONNEL SUBCOMMITTEE  
Wednesday, September 7, 2016 – 4:00 pm  
Plaza del Sol, 600 2nd Street NW  
Planning Dept. 3<sup>rd</sup> Floor Small Conference Room**

**Members Present**

Beth Mohr, Chair  
Joanne Fine  
Eric Cruz

**Members Absent**

**Others Present**

Edward Harness, Exec. Director  
Diane McDermott  
Michelle Contreras

**MINUTES**

- I. Welcome and Call to Order:** Chair Mohr calls meeting to order at 4:00pm.
- II. Approval of the Agenda.** The Agenda was distributed. No motion carried.
- III. Approval of Minutes (Not on original agenda)**
  - A.** The Personnel Subcommittee meeting minutes from August 10, 2016 were distributed and reviewed. Subcommittee member Fine made a motion to accept the minutes as written. Subcommittee Member Cruz seconded the motion. **Approved.**  
For: Cruz, Fine, Mohr
- IV. Public Comments.** No Public Comments.
- V. Discussion of Executive Director Evaluation Process**
  - A. Review of Survey Comments**
    - i.** Chair Mohr says that she spoke with the City Attorney regarding the Executive Director Edward Harness' evaluation is not public and the POB Meeting and the Personnel Subcommittee can be closed under the Open Meetings Act, NMSA 1978, Section 10-15-1(H)(2), regarding limited personnel matters pursuant to discuss limited personnel matters to discuss hiring, promotion, demotion, dismissal, assignment or resignation. In this matter, the Personnel Subcommittee will be discussing the Executive Director's ongoing assignment and evaluation.
    - ii.** At 4:04 p.m., Member Fine made a motion that the Personnel Subcommittee enter into an Executive Session for limited personnel matters having to do with Mr. Harness ongoing assignment. Subcommittee Member Cruz seconded the motion. **Approved.**  
Roll call: Cruz, Fine, Mohr

- iii. At 4:23 p.m., Member Fine made a motion to come out of Executive Session. Subcommittee Member Cruz seconded the motion. Approved.  
For: Cruz, Fine, Mohr

**B. Discussion of form for POB discussion.** Subcommittee Member Cruz is working on the evaluation form for the POB to utilize for the evaluation process of Mr. Harness.

**C. Update of evaluation calendar.** Members discussed the evaluation calendar for when they will present Mr. Harness' evaluation.

**VI. Other business.**

**A.** New POB Member Armijo started the Citizen Police Academy on August 30, 2016.

**B.** Subcommittee Member Cruz requested an updated POB Contact sheet to include the new POB member Armijo's information and email address.

**VII. Next Meeting:** The next meeting of the Personnel Subcommittee will be held tentatively set on September 21, 2016 at 4 p.m.

**VIII. Adjournment.** Subcommittee Member Fine made a motion to adjourn the meeting. Subcommittee Member Cruz seconded the motion. **Approved.**  
For: Fine, Cruz, Mohr.

Meeting Adjourned at 4:26 pm.

APPROVED:

\_\_\_\_\_  
Beth Mohr, Chair  
Personnel Subcommittee

\_\_\_\_\_  
Date

CC: Julian Moya, City Council Staff  
Natalie Howard, City Clerk  
Dan Lewis, City Council President